**Proposal Template**

|  |  |
| --- | --- |
| **Acronym** |  |
| **Project Title** |  |
| **Total requested budget** |  | **Duration** |  |
| **Requested budget French side** |  | **Requested budget Japan side**  |  |
| **Keywords** |  |

The structure of this template must be followed when preparing your proposal. Applicants may add additional content (respecting the page limit), if considered relevant for the assessment of their proposal.

The project description must be submitted as PDF document in A4 size. Before submitting the proposal, please delete all guideline texts (grey text).

Proposals must provide the information needed for evaluation based on the pre-defined criteria. Applicants are advised to consult the call for proposal for further information concerning the different evaluation-criteria.

**French Side**

Project Coordinator (main contact for the proposal)

|  |  |
| --- | --- |
| **Name** |  |
| **Institution/Department** |  |
| **Address** |  |
| **Country** |  |
| **Phone** |  |
| **E-mail** |  |

Table of persons involved in the project

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Partner (Institution / Department)** | **Last Name** | **First name** | **Current position** | **Role & responsibilities in the project (4 lines max)** |
| *1. Research organisation/SME or Industrial partner* | *Dr. XXX* | *Wifi* | *Professor* | *Project Coordinator**Tasks X, Y, Z* |
| *2.*  |  |  |  | *Other member Task Z* |
| *3.* |  |  |  | *Other member Task Y* |

**Japan Side**

Project Coordinator (main contact for the proposal)

|  |  |
| --- | --- |
| **Name** |  |
| **Institution/Department** |  |
| **Address** |  |
| **Country** |  |
| **Phone** |  |
| **E-mail** |  |

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| *2.*  |  |  |  | *Other member Task Z* |
| *3.* |  |  |  | *Other member Task Y* |

**Please note: The limitation of 20 pages, including tables, figures and references, applies for all the following items (except 6. Annex).**

**Summary of the project in French (publishable non-confidential abstract, max. 1/2 page):**

*Be precise and concise. This summary will be made public, for funded projects. It will be used by the funding institutions to present the project.*

**Summary of the project in English (publishable non-confidential abstract, max. 1/2 page):**

*Be precise and concise. This summary will be made public, for funded projects. It will be used by the funding institutions to present the project.*

**Summary of the project in Japanese (publishable non-confidential abstract, max. 1/2 page):**

*Be precise and concise. This summary will be made public, for funded projects. It will be used by the funding institutions to present the project.*

1. **Project overview**
	* Rationale of the project
		+ Problem statement, solution, and challenges
		+ Project innovations and technology value chain
	* R&D
		+ State-of-the-Art (SotA) analysis
		+ Proposed technological innovation and scientific novelty in relation to the SotA
		+ Expected project outputs
		+ Quantified objectives and quantification criteria
	* Targeted Impact
		+ Social, economic and environmental opportunities (or risks, if any)
	* Consortium overview
		+ Presentation of the French partner(s)
		+ Presentation of the Japanese partner(s)
		+ Added value of the cooperation
2. **Work description**
	* Work package descriptions
	* Main milestones
3. **Rationale for public funding**
	* Assessment of complementary or alternative funding opportunities
	* Description of the context in terms of human and financial resources.
4. **Exploitation and dissemination plan**
	* Provide a plan to disseminate/exploit all relevant foreseen project results during and beyond project duration for each partner. This includes commercialization plan, if any.
	* Dissemination including any scientific publication, standardisation, benchmarking and evaluation activities open to research teams beyond the project consortium (if applicable, describe how such other actors are involved)
	* Describe the proposed communication measures for promoting the project and its findings during the project duration: tutorials, courses, workshops, …
5. **Financial tables: Summary of costs & efforts**
	* The overall amount requested in each eligible cost category for each partner’s team should be filled in the table below.
	* Japanese financial table must be consistent with the corresponding financial table on the e-Rad online submission system.
	* French financial table must be consistent with the corresponding financial table on the ANR’s online submission system.

(SUMMARY TABLE)

|  |  |
| --- | --- |
|  | Total requested funding  |
| French partners (euro) |  |
| Japanese partners (JPY) |  |

(FINANCIAL TABLE FOR FRENCH PARTNERS)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and organisation** | Salaries –Staff (euro) | Instruments and equipements (euro) | Services and Intellectual property rights (euro) | Other costs (euro) | **Total (euro)** |
|  | Permanent position | Non permanent position with funding requested | Non permanent position without funding requested |  |  |  |  |
|  | Cost (euro) | Person month | Cost (euro) | Person month | Cost (euro) | Person month |  |  |  |  |
| *French partner 1* |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

 (FINANCIAL TABLE FOR JAPANESE PARTNERS)

|  |  |  |  |
| --- | --- | --- | --- |
| Name and organisation | Direct costs | Indirect costs | Total costs |
| Facilities, equipment &.consumables | Travel expenses | Personnel costs &. honorarium | Other costs | Total direct costs | Total indirect costs[[1]](#footnote-1) |
| 1 | 2 | 3 | 4 | 5 | 6=2+3+4+5 | 7 | 8=6+7 |
| *Japanese partner 1* |  |   |   |   |   |   |   |
| … |  |   |   |   |   |   |   |
| … |  |   |   |   |   |   |   |
| … |  |   |   |   |   |   |   |
| … |  |   |   |   |   |   |   |
| TOTAL JAPANESE PROJECT BUDGET (JPY) |  |

1. **Annexes**
	* Provide the short (max. 1 page per person) CVs of both national project coordinators and a coordinator of each additional project partner
1. Indirect costs of a Japanese team are computed as 30% of the direct costs funded by JST [↑](#footnote-ref-1)