UKRI-JST-DOST call for development research collaborations

‘Science, Technology and Action’ Nexus for Development (STAND)

Application form

(Structure of the Proposal)

*Applicants are required to follow the structure as outlined in the UKRI, JST and DOST Online Submission Systems. Only applications submitted with the correct structure will be allowed into the procedure. Please note that the* ***same project title*** *should be used when applying to each funder to ensure that it is clear which applications are linked.*

*Required parts of the application (for JST):*

* *Application form and Legal compliance checklist (Japanese)*
* *Case for Support (English, 5 pages limit)*
* *Justification of Resources (English, 2 pages limit)*
* *CVs for project leaders (English, 2 pages per CV, including publications)*

*The Japanese application form and Legal compliance checklist must be submitted only to JST.*

***The same Case for Support, Justification of Resources and CVs for project leaders should be submitted to each funder.***

*As a minimum, font size 11 in Arial must be used for the entire Case for Support and CVs.*

*Please note that on submission****all****non PDF documents are converted to PDF. The use of non-standard fonts may result in errors or font conversion, which could affect the overall length of the document.*

**General information** (UK applicant should submit to Je-S application)

**Project Title** [up to 150 chars]

**Applicants**

UK

|  |  |  |  |
| --- | --- | --- | --- |
| Role | Name | Organisation | Division or Department |
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Japan

|  |  |  |  |
| --- | --- | --- | --- |
| Role | Name | Organisation | Division or Department |
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South East Asia / Philippines

|  |  |  |  |
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| Role | Name | Organisation | Division or Department |
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**Objectives**

*List the main objectives of the proposed research in order of priority*

**Summary**

*Describe the proposed research in simple terms in a way that could be publicised to a general audience.*

**Academic Beneficiaries**

*Describe who will benefit from the research*

**Impact Summary**

*Impact Summary (please refer to the help for guidance on what to consider when completing this section)*

**Case for Support** *(English, 5 pages limit)*

*The same case for support should be submitted to each funder. The case for support should be a maximum of****5 sides of A4****and comprise the following sections:*

**Vision and Objectives**

*The overall vision and objectives of the project, setting out the proposal’s relevance to the call and contribution to SDGs.*

*This should include a brief overview of the previously funded projects (including any key outcomes) and how this project will enable new perspectives and collaborations between these projects. You should describe the major sustainable development challenge(s) being addressed, the expected outcomes of the project and how it will build on and add value to the previously funded projects.*

**Capability of the Team**

*Plans for the overall management of the project including how funds will be used to achieve the programme’s objectives. Details of the project leaders, including their proposed contribution to the programme and evidence they have the necessary diverse set of skills to deliver the vision and objectives.*

**Partnerships and Collaboration**

*The strategy to enhance and build meaningful and lasting partnerships between the different projects and research groups involved and with other partners (business, third sector organisations, governments). This should include how the programme will facilitate and promote collaborative and cross-disciplinary ways of working and assemble the disciplinary expertise necessary to tackle the development challenge/s in question. Part of the capacity and capability growth should be enabling groups and individuals to respond to future funding opportunities. Each proposal should describe the history of the partnerships and collaboration. If an agreement has already been signed with the counterpart institution, it is better to give details of the agreement and current contact and interaction among the institutions.*

**Programme of Activities**

*An outline of the planned activities, who the key stakeholders will be, and what outcomes might be generated from them. Projects should also be aiming to set up a legacy of impact, for example, by working with non-academic stakeholders (practitioners, industry, governments etc.), and this section should detail how they will be engaged. This section should include how the planned activities will follow on from, build on and enhance the impact of the previously funded projects.*

*Details must be given in this section of what consideration has been given to under-represented groups, genders or others with protected characteristics; this includes the membership of the network, as well as the planning of events and outcomes. You should describe your strategies for maximising inclusion. You should also consider your monitoring and reporting processes to allow for differentiation by gender and other protected characteristics (for example, data on meeting participants, which should be voluntary). Applicants should also consider any possible negative impacts of the proposed project on inequalities of different genders, and how the project proposes to monitor and remove these.*

*You must also detail your safeguarding policy in this section. The funders condemn all forms of harm and abuse, including bullying and harassment. We take a zero-tolerance approach to harm and abuse to any individual employed through or associated with our programmes in all contexts; whether in humanitarian or fragile and conflict-affected settings, in other field contexts, or within the international research and development community which we fund. We expect organisations to promote the highest standards in organisational culture and have in place the systems and procedures required to prevent and tackle all incidents of harm and abuse. Applications should detail how they will identify and manage safeguarding risks within their projects.*

**Justification of Resources** *(English, 2 pages limit)*

*The same Justification of Resources should be submitted to each funder.*

*All resources requested (directly incurred, directly allocated and exceptions, including PI/Project Leaders time) must be fully justified.*

*For items that would ordinarily be found in a department, for example non-specialist computers, a justification must be included both for why they are required for the project and why they cannot be provided from the Research Organisation's own resources (including funding from indirect costs from grants).*

*A clear justification must be provided for the amount of indirect costs requested from UKRI, DOST and JST and a breakdown given for how it will be spent.*

**CV**

*CVs (****two pages per applicant, including publications****) should be provided for the project leaders (Principle Investigator and Co-Investigators) from all countries. These should be provided to all funders.*

*It would be preferable that CVs also complies Contact information such as telephone and email, educational record, previous employment and awards and memberships.*

(sample format)

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| --- | --- | --- | --- |
| Given Name |  | Family Name |  |
| Organization |  | Department |  |
| Division |  | Title/Position |  |
| Telephone No. |  | Email |  |
| Mailing Address |  |

**Educational record**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institution | Year/Period of study | Field of study | Degree and year of completion |
|  |  |  |  |

**Previous employment**

|  |  |
| --- | --- |
| Year  | Position |
|  |  |

**Awards and memberships**

|  |  |
| --- | --- |
| Year  | Award / Membership |
|  |  |

**Publications**